

Project:	Lynch Depots, Client Sites + Highways	RA No:	42	Review Date 31/01/2027
Operation / Task:	Use of Mobile Phones + other Hand-Held-in-cab Technology	Persons at risk:	All Employees	
Location / Area:	Lynch Depots, Client Sites + Highways	Public at risk:	Yes	
Monitoring Responsibility:				

KEY

Most effective
Least effective

S = Severity Rating

- Negligible
- Minor Injury
- Major Injury (RIDDOR)
- Fatality
- Multiple Fatality

L = Likelihood of Occurrence

- Improbable
- Remote 1 – 10%
- Possible 10 – 50%
- Probable 50 – 90%
- Almost certain 90%+

RR = Risk Rating

Severity	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5

Likelihood

R Unacceptable risk, plan out or add further controls.
O Acceptable only if no other method viable & with high level controls in place.
Y Acceptable with suitable controls.
G Acceptable, no further action required.

Activity	Hazards/Risks Identified	Risk Rating			Control Measures	Residual Risk			Responsibility
		S	L	RR		S	L	RR	
Use of mobile phones and other hand-held technology	Types of driver distractions are. visual – occurs when a driver sees objects or events, and this impairs the driver's observations of the road environment. This can affect the way that a driver observes the area around the vehicle depends on how complex it is, and in complex environments, drivers can find it more difficult to identify the main hazards.	4	4	16	<ul style="list-style-type: none"> All Lynch employees to be briefed on RA00 dangers and risks of driving while using mobile phones and other hand-held technology. Lynch promote a culture of safe, distraction, incident free driving avoiding financial and reputational risks associated with, and incident relating to driving whilst distracted. The Lynch Transport Office ensure that office staff access the vehicle tracking system to ascertain driver location, rather than phoning drivers to find put their location whilst driving. All drivers are aware of their duties and responsibilities under the risk assessment (00) and F-Pol 08 Policy. 	4	2	8	HSQE Team All drivers. Driver Supervisors Transport Managers Transport Compliance Manager
Use of mobile phones and other hand-held technology	Cognitive – occurs when a driver is thinking about something not related to driving the vehicle, drivers who are cognitively impaired will spend less time checking mirrors or looking around for hazards.	4	4	16	<ul style="list-style-type: none"> All Lynch driving Staff must ensure that they Never use a handheld phone to make or receive a call, check, or send a text or check social media whilst driving. Only use a hands-free phone complying to legal requirements, that is voice activated to dial, if a quick call must be made (RA23) Store mobile phones out of the field of view to avoid distraction. 	4	2	8	HSQE Team All drivers. Driver Supervisors Transport Managers Transport Compliance Manager

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1	1	2	3	4	5	
		1	2	3	4	5

Severity

Likelihood

Activity	Hazards/Risks Identified	Risk Rating			Control Measures	Residual Risk			Responsibility
		S	L	RR		S	L	RR	
Use of mobile phones and other hand-held technology	Biomechanical - occurs when a driver is doing something physical that is not related to driving, for example, reaching for something and out of the driving position, or holding an item.	4	4	16	<ul style="list-style-type: none"> Are responsible for remaining in full control of the vehicle and avoiding risk of distraction at all times whilst driving. Programme satellite navigation systems and other hand-held equipment before starting a journey. 	4	2	8	HSQE Team All drivers. Driver Supervisors Transport Managers Transport Compliance Manager
Fatigue Management on all client sites and Lynch Depots	Auditory distraction - is caused when sounds prevent drivers from making the best use of their hearing, because their attention has been drawn to whatever caused the sound.	4	4	16	<ul style="list-style-type: none"> Volumes of phones, radios and/or other hand-held equipment are kept at a reasonable level. All Lynch drivers are aware of The Fixed Penalty for driving while using a hand-held mobile phone or other hand-held devices was increased from 3 penalty points and a £100 fine to 6 penalty points and a £200 fine in March 2017. 	4	2	8	HSQE Team All drivers. Driver Supervisors Transport Managers Transport Compliance Manager

Risk Assessment Prepared By:

Paul Lynch

Signature:

Date:

31/01/2026

Risk Assessment Reviewed By:

Daniela Rizvan

Signature:

Date:

31/01/2026



Owner: Head of HSQE

Version: 3

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Internal Use

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